



**TRANSCEND
MEDICAL**

Going Beyond The Limits

Equipment SET-UP CHECKLIST

- Introduction—who you are, who you're with, what are you there for
- Ask a few questions like are you familiar with item or items you are delivering?
What kind of problems are they experiencing? What outcome are you expecting?
- Explain what Equipment does and what to expect from therapy.
- Explain how to maintain and to clean
- Explain what is an emergency—after hours, how to contact. The follow-up calls
- Explain what to expect from insurance filing
- Make sure equipment has appropriate labels/stickers with number on it—also on sales order list manufacturer, model and serial number
- Document the setting you set and any pertinent information

Ex—O2 @ 2lpm per NC etc. _____

WARNING: If you change insurance before your item or items has been purchased you will be responsible for the balance of the bill - Initial here _____

Signed _____ Printed _____ Date _____

Company Rep _____ Date _____

Thank Them for Choosing us and leave brochure of our other services.