

**ITEM COMPETENCY**  
**ITEM: Enteral Feeding Pump**

Employee: \_\_\_\_\_

Date: \_\_\_\_\_

	Yes	No	N/A	Notes
<b>Prior to Set-up</b>				
Driver verifies patient information				
Driver arranges for delivery/contacts patient/caregiver				
Driver selects item- checks to ensure it is ready for service				
Driver gathers patient educational materials				
Driver gathers patient paperwork				
<b>Delivery and Set-up</b>				
Driver observes clean/dirty in vehicle				
Driver unloads all necessary items appropriately				
Driver introduces self to patient/caregiver				
Driver performs hand washing pre and post set-up				
Driver performs adequate home safety assessment				
Driver sets-up and programs equipment correctly				
Driver instructs use of pump to patient/caregiver				
Driver explains power source replace/recharge batteries				
Driver explains troubleshooting, safety measures				
Driver explains maintenance and cleaning of pump and supplies				
Driver solicits and answers questions correctly				
Driver observes a return demonstration				
<b>Paperwork</b>				
Driver explains all items and gets required signatures				
Driver leaves patient with all necessary copies				
Driver ensures patient/caregiver know how to reach office and any relevant emergency or after-hours procedures				
Paperwork is reviewed for accuracy				

Further supervision or review needed? \_\_\_\_\_ No \_\_\_\_\_ Yes: \_\_\_\_\_

Evaluator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Driver's Signature: \_\_\_\_\_ Date: \_\_\_\_\_